

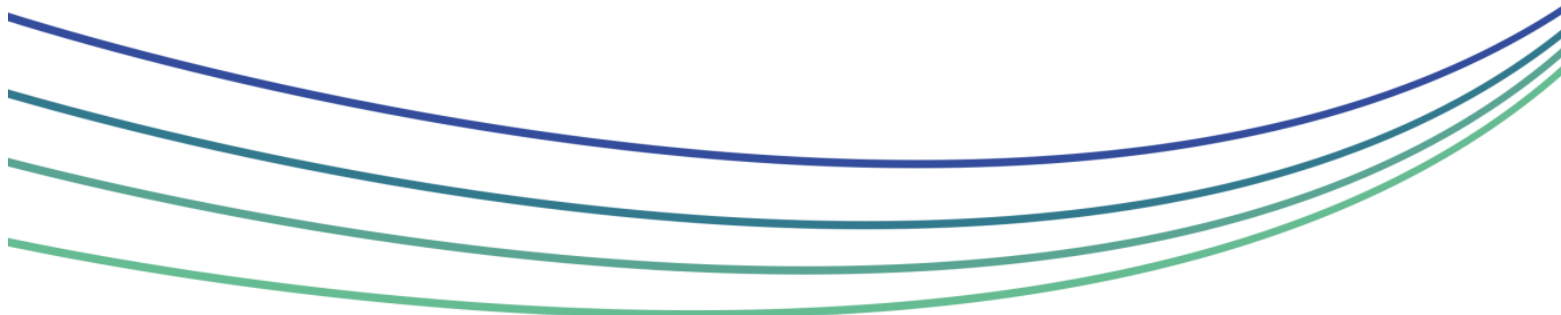
**HALTON**

**SAFEGUARDING**

**ADULTS**

**BOARD**

**2018/19  
Training  
Programme**



## Halton Safeguarding Adults Board – Training Programme 2018-19

Halton Safeguarding Adults Board (HSAB) has taken a decision to subsidise a small programme of training to enhance opportunity and access to learning across Halton.

This training is offered free of charge to those living and working in Halton and who have a direct involvement in the care and support of adults with additional needs. This includes volunteers, carers, those employed through a personal budget and those who use services.

It is the aim of HSAB to bolster the market with this programme, primarily enabling those who currently have little or no access to development opportunities to participate in learning. It may also be used as a top-up option for organisations that do run training but where scheduled dates do not match current staff needs. HSAB appreciates the ongoing difficulties in sourcing and financing training and thanks you for your cooperation in the appropriate use of this programme. As such we kindly request that organisations request no more than three places per training session.

To keep costs to a minimum all bookings are to be taken through Eventbrite. Booking on Eventbrite will secure a place and further joining instructions will not be sent through HSAB. You will therefore need to make a record of all the course details to ensure your attendance. Bookings not made through the appropriate routes may not be honoured and delegates may be turned away from full courses.

Please note that Eventbrite is a third-party company and is not held to the same information governance requirements as the HSAB or Halton Borough Council. For more information on their data protection please visit:

[https://www.eventbrite.co.uk/support/articles/en\\_US/Troubleshooting/eventbrite-privacy-policy?lg=en\\_GB](https://www.eventbrite.co.uk/support/articles/en_US/Troubleshooting/eventbrite-privacy-policy?lg=en_GB)

Course attendance will be monitored through signing-in sheets at each session and a record kept by HSAB. If sign-in isn't made then no record of attendance will be kept. This may impact on your organisation in the future if you need to evidence such training so please ensure that all attendees give relevant (and legible) details requested for this process.

Where places are booked and there is a failure to attend (or to send a substitute delegate where there is a genuine reason for being unable to attend) a charge will be made to cover the cost of the course. **The amount charged for a non-attended place on a half-day course will be £30.** Any cancellation made within seven working days of the course will not be chargeable. Early cancellations should be made through Eventbrite. If you have any problems with this system please contact the HSAB Officer – Bridgid Dineen on 0151 511 6825 or at [bridgid.dineen@halton.gov.uk](mailto:bridgid.dineen@halton.gov.uk).

HSAB reserve the right to change or alter this programme should the need arise. Where possible, notice will be given of any changes.

**Thank you**



## **Safeguarding Adults – Basic Awareness**

### **Synopsis**

Safeguarding is everyone's business and this basic awareness course has been designed to give an overview and understanding of how and why safeguarding adults is important, what constitutes abuse and harm and when and how to raise an alert.

### **Learning Outcomes**

By the end of the session attendees to this training will be able to:

- Define what safeguarding adults means and why is it important
- Identify types of abuse and the signs and symptoms of abuse
- Consider the needs to empowering choice and preventing harm
- Recognise risk factors which could lead to harm or abuse
- Understand own and others' duties and responsibilities
- Acknowledge the features of safe practice
- Raise an 'alert' and/or making a referral

### **Topics Covered**

- Safeguarding and the Care Act 2014
- The six statutory principles of safeguarding adults
- An awareness of Whistleblowing
- Recording and reporting

### **Target Audience**

This course is aimed primarily at those working in social care, health and support roles within Halton for those with additional needs which arise as part of a disability or impairment.

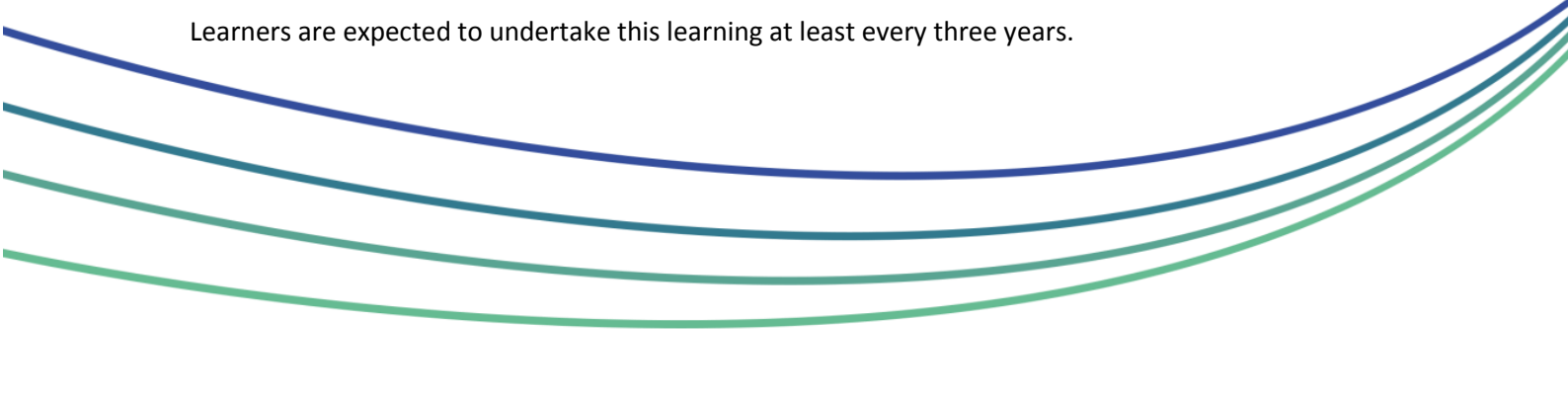
### **Delivery method and details**

This is a half-day learning session which involves group discussion, participatory exercises and interactive activity.

It is expected that the knowledge and skills gained will be taken away and embedded into practice. The learner's organisation will be accountable for measuring competence following training.

There is no preparatory learning associated with this course however participants may wish to undertake the Safeguarding Adult Awareness e-learning module for background knowledge or as an alternative learning option. Details of how to access and easy set-up instructions can be found on HSAB website: <http://adult.haltonsafeguarding.co.uk/professionals/>

Learners are expected to undertake this learning at least every three years.

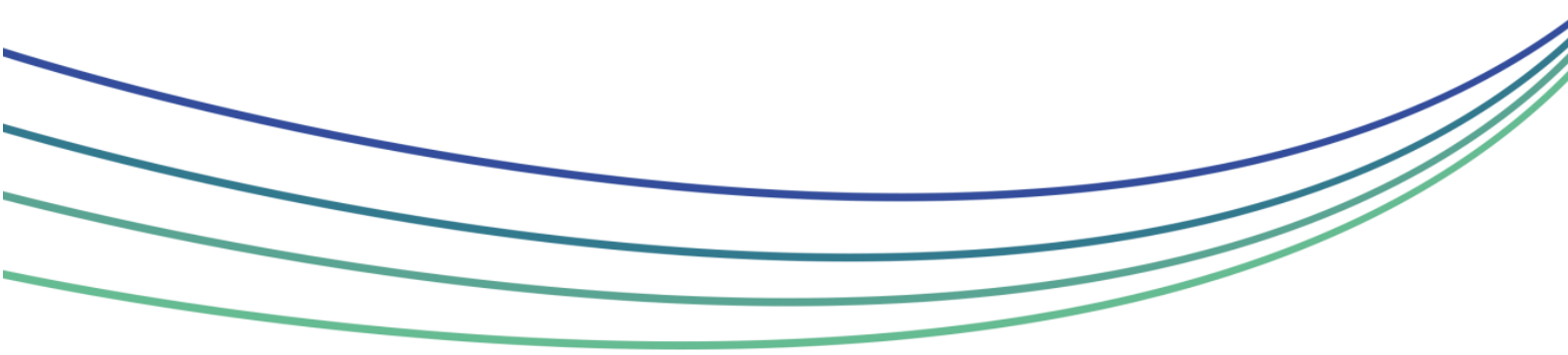


**Safeguarding Adults – Basic Awareness**

**2018-19 Courses**

<b>Date</b>	<b>Times</b>	<b>Venue</b>
Monday 19 March 2018	9.30am-12.30pm	Brookvale Children’s Centre
Monday 11 June 2018	5pm–8pm	Upton Community Centre
Wednesday 10 October 2018	1.30-4.30pm	Ditton Community Centre
Tuesday 15 January 2019	9.30am-12.30pm	Castlefields Community Centre

Bookings can be made through: <http://adult.haltonsafeguarding.co.uk/events/>



## The Mental Capacity Act 2005 – Basic Awareness

### Synopsis

It is a basic human right for a person to have choice and control over their life, provided they have capacity to do so. Knowing when and how to safeguard a person's welfare and wellbeing because of a lack of capacity, and more importantly when not to, is an important part of working with those with care and support needs.

### Learning Outcomes

By the end of the session attendees to this training will be able to:

- Understand what is meant by mental capacity and decision making
- Consider the legal requirements for assessing capacity and making decisions or taking actions on someone's behalf
- Recognise that an 'unwise decision' is made by choice
- Reflect on methods of maximising decision making capacity and what is meant by the 'least restrictive option'
- Appreciate the need to deprive someone of their personal liberty and understand the mechanism for sanctioning this

### Topics Covered

- The Mental Capacity Act 2005
- The five core principles of the Act
- Assessing capacity and 'best Interests' decisions
- Deprivation of Liberty Safeguards and the 'acid test'

### Target Audience

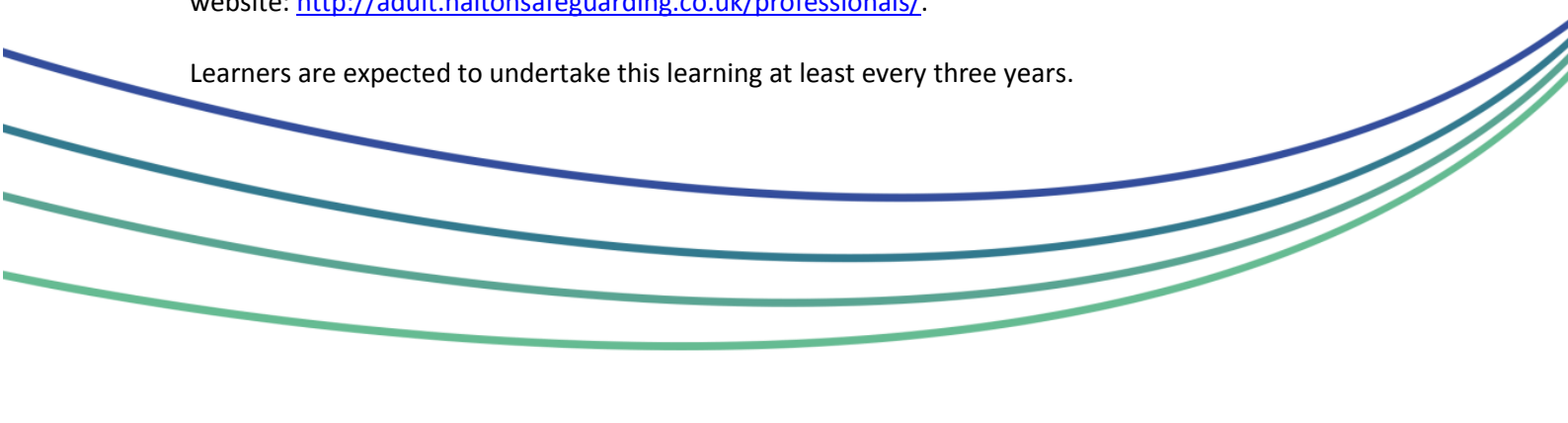
This course is aimed primarily at those working in social care, health and support roles within Halton for those with additional needs which arise as part of a disability or impairment.

### Delivery method and details

This is a half-day learning sessions which involves group discussion, participatory exercises and interactive activity. It is expected that the knowledge and skills gained will be taken away and embedded into practice. The learner's organisation will be accountable for measuring competence following training.

There is no preparatory learning associated with this course however participants may wish to undertake the Mental Capacity Act e-learning module for background knowledge or as an alternative learning option. Details of how to access and easy set-up instructions can be found on HSAB website: <http://adult.haltonsafeguarding.co.uk/professionals/>.

Learners are expected to undertake this learning at least every three years.

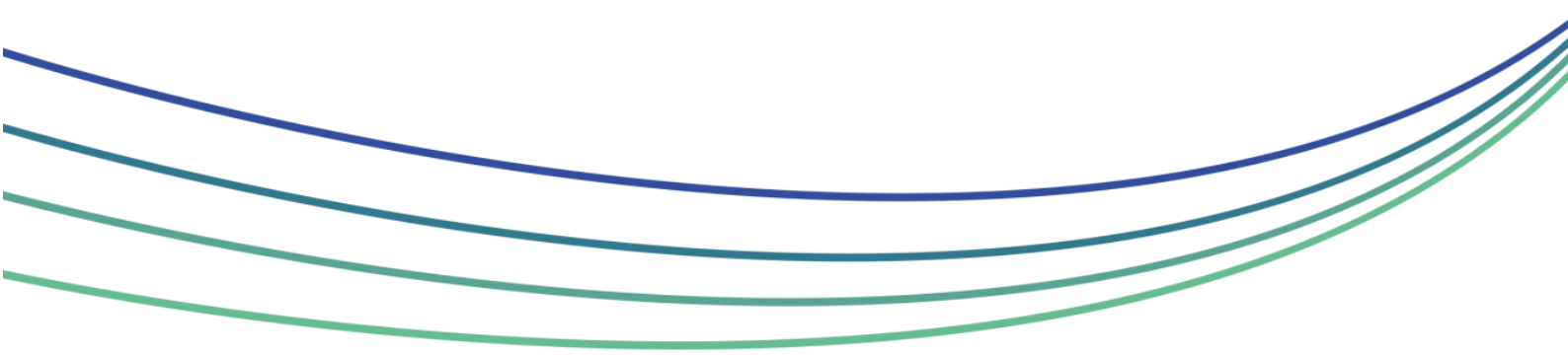


**The Mental Capacity Act 2005 – Basic Awareness**

**2018-19 Courses**

<b>Date</b>	<b>Times</b>	<b>Venue</b>
Monday 18 June 2018	1.30-4.30pm	Brookvale Children’s Centre
Monday 5 March 2018	9.30am-12.30pm	Ditton Community Centre
Friday 19 October 2018	1.30-4.30pm	Castlefields Community Centre
Monday 14 January 2019	5pm-8pm	Upton Community Centre

Bookings can be made through: <http://adult.haltonsafeguarding.co.uk/events/>



## **Making Safeguarding Personal**

### **Synopsis**

Making Safeguarding Personal is an approach to adult safeguarding which should be embedded into organisational culture. It concentrates on person-centred, outcome-focussed ways of engaging with adults to empower choice and control and improve their quality of life, wellbeing and safety.

### **Learning Outcomes**

By the end of the session attendees to this training will be able to:

- Reflect on the safeguarding process and the application of person-centred approaches
- Understand the need to work with a person to enhance choice and control
- Recognise the value of establishing meaningful outcomes within a safeguarding investigation
- Appreciate the role of Making Safeguarding Personal in prevention and early intervention
- Identify the learning gained from engagement, enquiry, review and partnership working

### **Topics Covered**

- History and development of the 'Making Safeguarding Personal' approach
- The Care Act 2014 and the concept of 'wellbeing'
- The six statutory safeguarding principles
- Leading and changing practice culture

### **Target Audience**

This course is aimed primarily at those working in social care, health and support roles within Halton for those with additional needs which arise as part of a disability or impairment.

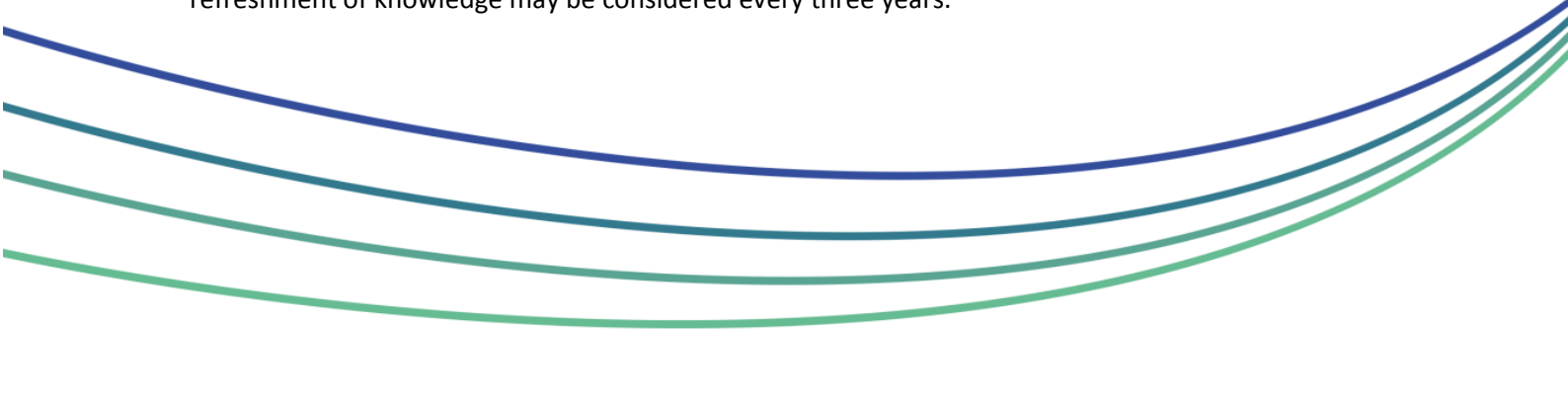
### **Delivery method and details**

This is a half-day learning sessions which involves group discussion, participatory exercises and interactive activity.

It is expected that the knowledge and skills gained will be taken away and embedded into practice. The learner's organisation will be accountable for measuring competence following training.

There is no preparatory learning associated with this course, although HSAB website offers additional MSP resources and an MSP toolkit: <http://adult.haltonsafeguarding.co.uk/professionals/> or the Local Government Association (LGA) <https://www.local.gov.uk/topics/social-care-health-and-integration/adult-social-care/making-safeguarding-personal>

There is no required frequency during which learners should undertake this training however refreshment of knowledge may be considered every three years.

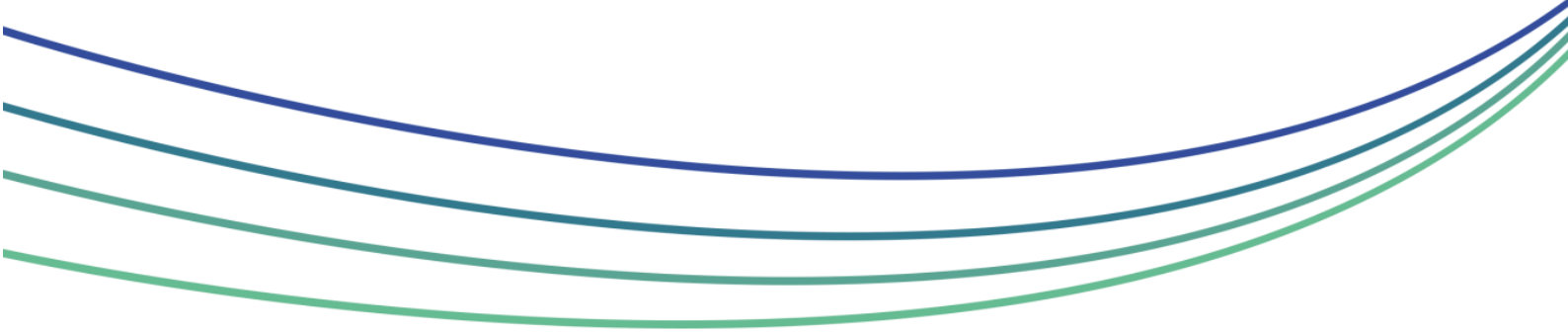


**Making Safeguarding Personal**

**2018-19 Courses**

<b>Date</b>	<b>Times</b>	<b>Venue</b>
Friday 27 April 2018	9.30am-12.30pm	Upton Community Centre
Tuesday 10 July 2018	1.30-4.30pm	Ditton Community Centre
Wednesday 7 November 2018	5-8pm	Castlefields Community Centre
Wednesday 20 February 2019	1.30-4.30pm	Castlefields Community Centre

Bookings can be made through: <http://adult.haltonsafeguarding.co.uk/events/>





## **Raising Care Concerns**

### **Synopsis**

The need to safeguard adults from risk of harm or abuse is an integral part of working with those with additional care and support needs. Early identification and intervention into circumstances which create unease can reduce the incidence and impact of further harm occurring, but knowing when to take action can be daunting.

### **Learning Outcomes**

By the end of the session attendees to this training will be able to:

- Distinguish between the need to raise a care concern and a safeguarding alert
- Promote people's wellbeing, taking account of their views, wishes, feelings and beliefs
- Identify appropriate actions where unsuitable arrangements or poor practice puts people at risk
- Consider reporting mechanisms and approaches to communicating unease

### **Topics Covered**

- Threshold of enquiry
- Assessing risk based on the information available
- Common safeguarding issues and early identification
- Quality assurance in care

### **Target Audience**

This course is aimed primarily at those working in social care, health and support roles within Halton for those with additional needs which arise as part of a disability or impairment.

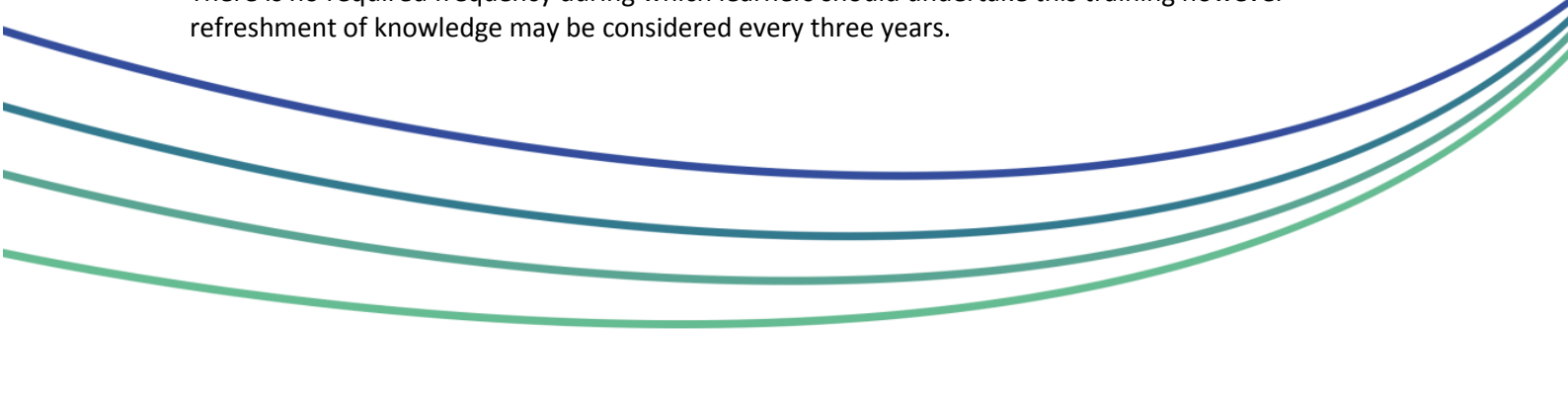
### **Delivery method and details**

This is a half-day learning sessions which involves group discussion, participatory exercises and interactive activity.

It is expected that the knowledge and skills gained will be taken away and embedded into practice. The learner's organisation will be accountable for measuring competence following training.

There is no preparatory learning associated with this course however participants would be well served to have an understanding of safeguarding basic awareness prior to attending. HSAB website has a range of local and national information and resources <http://adult.haltonsafeguarding.co.uk/> including access to e-learning courses.

There is no required frequency during which learners should undertake this training however refreshment of knowledge may be considered every three years.



## Raising Care Concerns

### 2018-19 Courses

Date	Times	Venue
Wednesday 9 May 2018	9.30am-12.30pm	Ditton Community Centre
Thursday 6 September	5-8pm	Castlefields Community Centre
Monday 3 December 2018	9.30am-12.30pm	Brookvale Children's Centre
Friday 15 March 2019	1.30pm-4.30pm	Upton Community Centre

Bookings can be made through: <http://adult.haltonsafeguarding.co.uk/events/>

