

**HALTON
SAFEGUARDING
ADULTS
BOARD**

HALTON SAFEGUARDING ADULTS BOARD

FRIDAY, 20 APRIL, 2018 AT 9.30AM

BOARD ROOM, MUNICIPAL BUILDING, WIDNES

PRESENT:

Audrey Williamson	Independent Chair
Marie Wright	Cllr, Halton Borough Council
Sue Wallace-Bonner	Director of Adult Social Services, HBC
Helen Moir	HBC
Bridgid Dineen	Safeguarding Unit, HBC
Michelle Creed	Halton Clinical Commissioning Group
Nikki Mason	DI, Cheshire Constabulary (representing DCI Louise Cherrington)
Elizabeth Learoyd	Healthwatch Halton
Tracey Coffey	Children's & Families, HBC
Susan Hewitt	NWAS
Jenny Archer-Power	CRC
Mark Lunney	Age UK/Safeguarding Partnership Forum
Emma Coxon	Cheshire Fire Service

In attendance: Denise Taylor HBC (Minutes)

APOLOGIES: John Davidson Probation
Louise Cherrington Cheshire Police

		ACTION
1	Apologies Apologies were noted as above and those members present introduced themselves to the rest of the Board.	
2	Minutes from the last meeting and Matters Arising (26.01.18) The following correction/amendment was made to the minutes of the last meeting:	

		ACTION
	<ul style="list-style-type: none"> • Page 10, Item 10c, bullet point 2 : Michelle Creed to discuss the changes re: the transition of LSCBs. The minutes were then agreed as a true and accurate record. <p>The Action Log was updated accordingly. It was agreed that members would confirm their completed actions to Denise.</p>	
3	Learning From Reviews	
	<ul style="list-style-type: none"> • <u>Suffolk SAB/</u> • <u>Merseyside Learning Event & LeDeR Event</u> <p>Bridgid provided the Board with two reports. Firstly, the Serious Case Review for James from Suffolk SAB and for HSAB to look at potential learning from the case and recommendations that may be relevant.</p> <p>Secondly, Bridgid presented a summary of the Merseyside Multi-Disciplinary Learning event and LeDeR sharing good practice event. It was recommended that the report be noted and HSAB to consider the proposal to work with NHS England on a new project called STOMP (a programme aimed at stopping the over medication of people with Learning Disabilities).</p> <p>Bridgid explained that she attended both groups and Sue Wallace-Bonner, Audrey Williamson and Helen Moir attended a learning event in respect of Serious Adult Reviews (SARs). What was clear from the events is that everyone is at different stages and in particular how the learning is disseminated, which is always a challenge. Some of the cases were discussed, however some cannot be shared. For example, one particular case concerning a person with learning disabilities in his 50s and cared for by his mum in her 70s had not been seen by their named social worker, who went on long-term leave, therefore there was no hand-over shared.</p> <p>Lengthy discussion took place and members of the meeting felt that communication, making safeguarding personal, carers voice and documented evidence is very important learning when considering cases.</p> <p>Bridgid talked about the LeDer Good Practice event. Two people shared their experiences and they felt they were not listened to. Asphyxia was discussed and there is some potential funding available to look at this one issue.</p> <p>Michelle said that in respect of the Learning Event, communication, record keeping and handover is always</p>	

		ACTION
	<p>highlighted. According to CQC inspections one key area for failure is record keeping, and this is a legal requirement. We fair reasonably well in Halton for Learning Disabilities; there are 818 in the borough, target is 70%, we have completed 490, we know who the people are and we are checking and undertaking reviews. We know about people out of area, if people are admitted to hospital we undertake an urgent care and treatment review and follow-up six months later. They are all in a place of safety and are cared for.</p> <p>Tracey suggested producing a two page review on two common things, start off with....."this is the picture in Halton" and then pulling out bullet points, i.e. key learnings and keep short. The Board is arranging awareness sessions every quarter, so that people can get together in a room and highlight some of the learning and national information, if relevant.</p> <p>The SAB has also previously funded a Multi-Agency Mental Health Capacity event; all agencies can access resources on the website and HBC e-learning.</p> <p>The following actions were discussed and agreed:</p> <ul style="list-style-type: none"> • Learning and recommendations from the Suffolk Serious Case Review: Pilot re: Dedicated Named Social Worker for Learning Disabilities, presentation to come to SAB – Bridgid to follow-up with Debbie O'Connor • Summary of Learning Event to include communication, record keeping and handover to be included in CCG newsletter and displayed on HSAB website • Thematic Learning – compose letter and reference links, all members of SAB to disseminate and encourage staff to access e-learning • STOMP Programme: <ul style="list-style-type: none"> • Lucy Reid, CCG to update re: health checks • Link with LD Partnership Board (Stiofan O'Suillibhan, Lead) to make connections to avoid duplication. Request report on progress of LD Board – Sue to discuss with Cllr Marie Wright to produce report • Bridgid to circulate further STOMP information to SAB members 	<p>BD</p> <p>BD</p> <p>BD / ALL</p> <p>BD</p> <p>SWB/MW</p> <p>BD</p>
4	<p>Self-Neglect Panel Update</p> <p>Helen updated members of the Board regarding the Self-Neglect panel and proposed new procedures. Helen highlighted the key points:</p>	

		ACTION
	<ul style="list-style-type: none"> • Soft launch, received 50 referrals within the first few weeks • Potential for issues to be addressed via the Waves Project • Resurrect the Self-Neglect Panel, have learnt from previous launch • Convey the meeting in the same way as MARAC is delivered • Robust training for staff – to be a multi-agency perspective • Next panel meeting is next week, it will go forward with renewed vigour • Helen Clegg will chair – dedicated officer (will confer) • Suggested a vice chair – this will be discussed in more detail at Panel <p>Marie asked if homeless people had been referred? Helen to check figures and respond to Marie.</p> <p>Emma Coxon asked to be invited to the next Self Neglect Panel meeting. Michelle nominated Sam Atkinson from CCG to be invited.</p> <p>Sue referred to outcomes for individuals and requested Helen to provide more detail and themes to be addressed, include Faith Group and some case studies for the next Board meeting.</p> <p>Board members noted the contents of the report.</p>	<p>HM</p> <p>HM</p> <p>HM</p>
5	<p>Persons/People in a Position of Trust (PiPoT)</p> <p>Helen provided a report to members of the Board to bring to their attention the Northwest Policy for managing concerns around people in Positions of Trust with adults who have Care and Support Needs.</p> <p>Lengthy discussion took place and it was noted that some agencies around the table have a similar policy in place.</p> <p>Consider DBS referrals, monitor and gather information of how many referrals have been made to the DBS; if no referrals have been made, then that would be worrying, how you test and everyone is operating under that guidance, some will be picked up through safeguarding escalations. How you track safer recruitment and management workforce. Quality Assurance, and ensuring organisations have got those in place and implemented. Six/twelve monthly response to include how many referrals have been made and how many have been referred on. It would be useful to have this assurance included within the Annual Report.</p>	

		ACTION
	<p>The Board noted the contents of the report and agreed the following:</p> <ul style="list-style-type: none"> • Bridgid to draft letter on behalf of the Board, seeking reassurance from sub group members and partner agencies have processes in place • BD to disseminate to Partnership Forum Chair and sub group/partner groups chairs to seek assurance from members • Helen to disseminate letter to agencies 	<p>BD</p> <p>BD</p> <p>HM</p>
6	<p>Cheshire Anti-Slavery Pan Cheshire Pledge</p> <p>Audrey explained to Board members that Warrington Borough Council is an active member of Cheshire Anti-Slavery network and supports the implementation of the Cheshire Anti-Slavery strategy and associated plans. The statement sets out the Council's actions to understand potential modern slavery risks.</p> <p>There is an expectation that all SABS will sign up to the Strategy. It was noted that the policy has been presented to the LSCB, however the request to pledge has not been agreed. In light of this, Audrey will email David Parr for clarification. Audrey to update at the next meeting.</p>	<p>AW</p>
7	<p>HSAB Awareness Day Report</p> <p>Bridgid updated members of the Board on the recent event to raise awareness of safeguarding adults and the work of HSAB. Overall, the event was well attended and HSAB will continue to promote awareness of safeguarding adults' information, events, and resources across the broader community.</p> <p>Donna commented that she felt it was a positive event as members of the public are not aware of the level of detail the Fire Service are involved in.</p> <p>On behalf of the Board thanks were conveyed to Pauline Ruth for facilitating the event.</p>	
8	<p>HSAB Marketing Update</p> <p>Bridgid gave a progress report to Board members on a marketing resource for Safeguarding Adults and recommended that the campaign concept to be agreed. Bridgid highlighted the key points:</p>	

		ACTION
	<ul style="list-style-type: none"> • The wording has been carefully selected based on the general public and service user events – they preferred the words ‘abuse’ • Three themes will be going forward as a marketing campaign and will be displayed in a different format <p>Lengthy discussion took place and some members thought that this is about coercive control and domestic abuse, how we ensure communication methods match. Control of individual’s money, the financial statement is too generic, need to be weary of who the audience is, keep the message real and simple; this is aimed at the general public.</p> <p>Board members discussed and noted the contents of the report and agreed the following:</p> <ul style="list-style-type: none"> • Raising Awareness of different types of abuse – check AgeUK content for some useful hints • Rearrange financial wording within the poster • Share other posters for comment, once posters are finalised, send to Print Unit • Arrange official launch date to inform staff and colleagues • Agreed half day launch date as 29 June at the Stadium – doodle invites to include Halton OPEN and service user groups • Disseminate information to all services after the launch • Press coverage required – there is dedicated social care coverage in the Liverpool Echo, Bridgid to enquire • Posters to be displayed in GP Surgeries, Pharmacies, Supermarkets. Healthwatch offered to support if needed • Raise at the Partnership Forum 	<p>BD</p> <p>BD</p> <p>BD</p> <p>BD</p> <p>BD</p> <p>BD/ALL</p> <p>BD</p> <p>BD</p> <p>ML</p>
9	<p>Performance</p> <ul style="list-style-type: none"> • Adult Social Care – following issues identified: <ul style="list-style-type: none"> - IASU Activity: Focuses on high level cases within the borough, concentrate on care homes and the ones involving the police – the figures are in line with national reporting. If you are a female aged 75yrs – 84yrs and have a service provider, you are more likely to be abused. - Refer to Page 61 – increase due to two local nursing homes - Page 65 – Neglect – majority is in relation to medication errors, i.e. people missing their medication - Page 71 – Alleged Person, Residential Care staff. Mark asked if there was any further data leads to inform us if this is actually proven rather than alleged? Jimmy responded 	

		ACTION
	<p>that in terms of prosecutions it is difficult to gauge, sometimes data takes a while to come through, however he will look at the outcomes for the next report</p> <ul style="list-style-type: none"> - Page 62 – Marie asked whether this is staff or family members. This can be a mixture; whistle-blowers give us good outcomes. Query raised whether the data referred to is health staff, i.e. district nurses. Helen thought that this may be therapists/pharmacists, however she will check and confirm - Page 81 – Inappropriate to Ask – this is in relation to care homes, vulnerability of people in there could not ask due to capacity <p>Concerns were discussed around regular update reports and timely information, it appears we are not receiving a 360° overview. A suggestion was put forward for future meetings to have themed reports, e.g. Cheshire Fire for the next meeting, Safeguarding the following meeting and so forth.</p> <p>Nikki Mason advised that DCI Louise Cherrington is currently looking at their referral forms and processes, and looking at a way of including 'vulnerable'. Sue said that there was a police led investigation reported recently and this would be helpful if this could be shared for learning purposes.</p> <p>Members of the Board noted the contents of the meeting and agreed the following:</p> <ul style="list-style-type: none"> • IASU Activity: Vulnerable People – include some case studies • Retain original Framework around performance reporting, Helen to circulate original Framework • Themed reporting, this time Safeguarding, next meeting CCG for fuller performance reporting • Cheshire Fire performance report for next meeting • Public Health representative to be invited as a member of this Board – Sue to discuss with Eileen O'Meara, Director of Public Health, Bridgid to draft formal letter 	<p>BD</p> <p>JB/HM</p> <p>HM</p> <p>MC</p> <p>EC</p> <p>SWB/BD</p>
10	Sub-Group Updates	
	<ul style="list-style-type: none"> • Partnership Forum Mark talked through the report. Board met on 6 April, Mark did not attend. Looked at changing the timescales for partners to formulate their reports. There is a two week break, members felt didn't have enough time to do the actions. Agreed new timescales. Useful Speakers will be invited to the Forum to discuss topical issues. 	

		ACTION
	<ul style="list-style-type: none"> - Relate has gained some funding to deliver a Perpetrator programme - JTAI – Awareness Raising Event taking place possibly 30th May, date to be confirmed 	
12	<p>Charity Commission’s New Safeguarding Strategy</p> <p>This link is for information only – https://www.gov.uk/government/publications/strategy-for-dealing-with-safeguarding-issues-in-charities)</p> <p>Mark commented that AgeUK is aware of the document and is revisiting safeguarding polices.</p>	
13	<p>Any Other Business</p> <p>No any other business to report.</p>	
14	<p>Date & Time of Next Meeting</p> <p style="text-align: center;">Friday, 20 July, 2018 at 9.30am – 12noon Select Security Stadium</p>	
Audrey thanked members of the Board for their contribution into the meeting.		