

Concerning Discharge process

This approach is to be undertaken to ensure there is a consistent method of reporting concerning discharges to both St Helens and Knowsley Teaching Hospital and Warrington and Halton Hospitals. By following this approach of reporting, it ensures that any concerns can be monitored and outcomes can be given to referrers. If care providers feel that a concern meets the thresholds for a Safeguarding Concern, in addition to completing this process, they need to ensure that Safeguarding Concern is raised.

Adult Social Care

- If a safeguarding concern has been raised regarding a Concerning Discharge from either Warrington or Whiston NHS Trust, then proceed with the following
- Please complete the Concerning Discharge Form and send to appropriate Safeguarding Team within the hospital concerned and capture on ASC systems
- If the concern has come from a care provider, please inform them to raise a safeguarding concern with the local authority in which the hospital is based. For example, Whiston Hospital, please contact Knowsley Council to raise a concern.
- Once feedback has been given within the 14 days, please capture on ASC Systems and inform interested persons, as per process.

Care Homes and Provider Services

- If Care homes identify Safeguarding concerns following a discharge from hospital, please contact the Local Authority where the hospital is based and raising a Safeguarding Concern. For example, if Whiston Hospital, raise with Knowsley Council and (put numbers etc.)
- Following this, please complete the Concerning Discharge form and follow the guidance on the form.
- Within 14 days, you will receive an outcome of the concerns raised for your records from the hospital involved. You may receive separate outcomes as the referrer from the Local Authority where you had originally raised the concern to, for your records.

Hospital Safeguarding Teams

- When a Concerning Discharge form has arrived into your inbox, ensure this is logged on your systems e.g. Lorenzo Datix.
- Consider what the concern is and the request is for, as there may be a need for further enquiries to be made.
- Outcomes to be shared with the referrer within 14 days from when the form has been received.
- Follow own Local Authority processes and protocols in the reporting of Safeguarding Concerns.

Any concerns in relation to this process, please contact the Integrated Adult Safeguarding Unit on 0151 511 8555 or email adultsafeguarding@halton.gov.uk