



HALTON SAFEGUARDING ADULTS BOARD

FRIDAY, 21 OCTOBER, 2016 AT 10AM

HALTON SUITE, SELECT SECURITY STADIUM, WIDNES

- PRESENT:**
- | | | |
|--|--------------------|---|
| | Audrey Williamson | Independent Chair |
| | Sue Wallace-Bonner | Halton Borough Council (HBC) |
| | Marie Wright | HBC |
| | Hitesh Patel | Healthwatch & Citizen Advice Halton |
| | Tracey Coffey | Halton Borough Council |
| | Helen Moir | HBC |
| | Jan Snoddon | NHS Halton Clinical Commissioning Group |
| | Mark Bradley | Cheshire Police |
| | Paul Brennan | North West Ambulance Service |
| | Danielle Whitwell | National Probation Service |
| | James Hester | NHS England |
-
- In attendance:**
- | | | |
|--|---------------|-------------------------|
| | Denise Taylor | HBC (Minutes) |
| | Shélah Semoff | HBC Partnership Officer |
-
- APOLOGIES:**
- | | | |
|--|-------------|--|
| | Donna Yates | Cheshire, Greater Manchester Probation |
| | Emma Coxon | Cheshire Fire Service |

		ACTION
1	<p>Apologies</p> <p>Apologies were noted as above and those members present introduced themselves to the rest of the Board.</p>	
2	<p>Minutes of last meeting & matters arising</p> <p>The minutes from the last meeting were agreed as a true and accurate record. There were no matters arising.</p> <p>The Action Log was updated accordingly:</p> <ul style="list-style-type: none"> • <u>Mazar's Report</u>: Jan briefed members of the Board that the mortality reviews of all deaths with learning disabilities has now been investigated; a completed report will be going through the 	

		ACTION
	<p>CCG internal processes. Jan shared a recent case whereby a young gentleman with learning disabilities died from testicular cancer, he gave symptoms to his GP and the problem was found, unfortunately it was too late, if he had been screened earlier, his life would have been saved; the care he was given was excellent. The key findings of the report are that young people with learning disabilities and other issues are not always able to understand how to examine themselves. Some work will be done with the primary and learning disabilities services. Lisa is doing a wider piece of work of the implications and how this will be resolved.</p>	
<p>3</p>	<p>Hate Crime Figures</p> <p>Shélah Semoff, Partnership Officer, Policy & Strategy attended the meeting to report on Crime Figures. She explained that the way reporting is undertaken has now changed due to staffing restrictions within Cheshire Police. Halton Borough Council and Cheshire Police are trying to bring quarterly figures back up; this Board should be aware of some of the issues. Cheshire Police have revitalised their own scrutiny panel; a new Scrutiny Hate Panel has been established sitting alongside the PCC, Cheshire and Warrington Council.</p> <p>Shélah is awaiting the next quarterly figures and has the statistics for the whole of the last financial year. Shélah agreed to circulate the Halton Hate Crime Strategy for information. She will also circulate the stats from the Safer Halton Partnership meeting. The highest increase is always on racism. There are a number of initiatives taking place over the next couple of weeks to raise awareness of Hate Crime:</p> <ul style="list-style-type: none"> • Halton Youth Parliament is taking place next week • Cheshire is doing a campaign • There is advertising at bus stops – Des Chow is working on campaigns/publicity • Need to get message across to schools • In the process of getting training out to front-line staff <p>Lengthy discussion followed and it was felt that due to Brexit there was an increase in Hate Crime, however this has settled down slightly. Chris Whitwell advised that she has delivered a Hate Crime briefing and will refer back to CPS to ensure data is being collected. Cllr Marie Wright asked if Shélah worked with Churches and she responded that she does and advised that she is part of the steering group, Transforming Halton. David Parr has agreed to fund a post to increase engagement with the community. Shélah also advised that she is the lead officer for Asylum Seekers. A suggestion was put forward in relation to collecting data from Age UK for example. Awareness is raised through the Safe in Town Scheme; to raise awareness with those people who would not necessarily be a target,</p>	<p>SM</p>

		ACTION
	<p>you don't have to be the victim to report.</p> <p>Shélah agreed to provide a Position paper about what developments were taking place in Halton on the issue of Hate Crime. This is because she was aware that there was a lot of activity but coordination needed strengthening as not everyone knew what was going on; she would present this to the Safer Halton Partnership in the first instance because it is their responsibility as the Crime Reduction Partnership and is chaired by David Parr. Shélah agreed to provide a more detailed report at the next SAB meeting in January 2017.</p> <p>Members of the Board accepted and supported the Cheshire Cares Performance Report Q1.</p> <p>Audrey on behalf of Board members' thanked Shélah for her helpful information.</p>	SM
4	<p>Advocacy Update and Development of Advocacy Hub</p> <p>Helen Moir presented the proposed Advocacy Model on behalf of Mark Holt to members of the Board. There are commissioned and non-commissioned services that deliver a varying array of advocacy across the borough, and Mark is undertaking this Review, however there are some issues that need to be addressed. Mark is proposing a hub and spoke consortium structure and the hub would be managed by the lead organisation which would then register all the non-commissioned services. The benefit would be to have access to this data. Once this model was implemented it would give us direct information i.e. efficiencies, developing outcome focused services, and enable service development and identify where the gaps are.</p> <p>Members of the Board noted and discussed the report and agreed that Mark would revisit the model and link/embed complaints, Healthwatch and service user involvement into the development of the Advocacy Hub. The implementation for this is due to begin in January 2017, with the new service fully implemented by October 2017. Helen Moir to feedback to Mark.</p>	HM
5	<p>Feedback from Safeguarding Partnership Forum</p> <p>Audrey Williamson briefed the Board on the new arrangements within the Partnership Forum which took place last week. Audrey highlighted the key issues:</p> <ul style="list-style-type: none"> • Partnership Forum is scheduled a couple of weeks prior to this Board • This is a larger partnership forum which is inclusive • First meeting took place two weeks ago, well attended, with a good 	

		ACTION
	<p>mix of groups</p> <ul style="list-style-type: none"> • Went through the Terms of Reference, good comments made • Presentation from Sarah, PH lead on Prevention Strategy • Audrey agreed to chair for the first 12 months – a willing partner to volunteer to chair after that period • The minutes will come to this Board, the channels of communication should be open and timely hoping it will provide some challenge to the SAB – also we would be able to feedback to them • Audrey will circulate the minutes • The development of the Prevention Strategy is key • Update from health sub group, work programme and draft terms of reference developed • Nine key risk areas, e.g. neglect, providing assurance • Due to meet again in three weeks' time • An overview programme will be presented to the next SAB in January, also an outline of the sub group work • Attendance has been excellent • There is an issue around recruiting a deputy chair – Providers did not want to chair • UC24 representation required – invitation • Deputy Director of nursing to attend • It meets well from Children's point of view, however need to ensure we do not miss the adults of parents 	
<p>6</p>	<p>Draft Terms of Reference HSAB and Partnership forum</p> <p>Helen Moir presented the Draft Terms of Reference for both this Board and the Halton Safeguarding Partnership Forum to members of the meeting. Helen reported that she has drawn up and amended the Terms of Reference submitted previously and asked members of the Board if they were satisfied with the changes. However, a decision under 9, Quorum needs to be made at this Board.</p> <p>Members of the Board notes and discussed the report and the vision for the Board. How will we know the outcome, how will we know that the reporting activity is making a difference, how are we going to receive the aims and functions. Other suggestions were put forward:</p> <ul style="list-style-type: none"> • Sharp Business Plan required • Multi-agency framework is critical • Outcomes framework/Performance framework – Domestic Abuse Committee, powerful voice from the mother that gives evidence impact • Hate Crime is important • Healthwatch Halton has been undertaking a mapping exercise, as well as CCG on how we currently engage with our service users, 	

		ACTION
	<p>there is a willingness from partners. Try and co-ordinate and prioritise, it is about leadership and implementing change, e.g. ask organisations about coordinating performance data and pooling of resources. Hitesh suggested meeting with Des from CCG to discuss the campaigns going forward. It was felt that a designated officer would be helpful to take this forward; however organisations do not have the capacity. It would be helpful if organisations could harmonise performance reporting to coincide with other agencies, and pool resources</p> <ul style="list-style-type: none"> • Include in the Terms of Reference the voice of service users who receive a service – to be amended • Child’s journey, how we actively engage and evidence • Improve quality of service users engagement • Care Homes to be reported on a regular basis – Audrey is attending a Provider Forum and will ask for a regular report to bring to the SAB • Sue stated that the Quality Assurance Team visit care homes and hold forums; the information is not reported at this Board • Marie stated that her concern has always been about the people in the community who have not got a voice • Hitesh stated that Healthwatch Halton are scaling back on attending meetings • Link in this piece of work for service user engagement, need someone to take the lead for quality engagement <p>There is a lot of activity however, more effective and robust processes in terms of making sure of the links needs to be in place. It is proposed in January those people report together within the framework. Jan is mindful that as we move through the processes around Local Delivery Systems and Sustainability Plans, we will need to think of the impact on Safeguarding. Sue reported that there are a number of regional groups which we need to engage, Sue will provide Helen with information to explore further.</p> <p>Members of the Board agreed the Terms of Reference, subject to the following amendments:</p> <ul style="list-style-type: none"> • NWAS representative to be added to the Health Sub group • Voice of the service user to be included in TofR • Designated Nurse • Nominated GP representative – Jan will identify • Three agencies plus Local Authority and Clinical Commissioning Group to be in attendance to enable the Board to be Quorum 	<p>HM</p> <p>AW</p> <p>SWB</p>
7	Auditing the impact of Safeguarding Adults Boards being Statutory : Questionnaire Guidance	

		ACTION
	<p>Audrey explained to members of the meeting that the purpose of the questionnaire is to assess the impact of the Care Act 2014 one year on from implementation, and to capture the effects of making Safeguarding Adults Boards statutory. The aim is to undertake this activity with a fellow chair providing critical support and challenge so that the responses are evidence based.</p> <p>Audrey asked members of the Board for assistance and comments in completing the questionnaire in particular page 41, question 15. Jan felt that the main area of the SAB overall has been very positive and the main increase we saw was around carers.</p>	
8	<p>Self-Neglect Panel</p> <p>Helen Moir presented a report to members of the Board to update and highlight key issues with respect to Self-Neglect. The Care Act 2014 recognises self-neglect as a potential safeguarding matter among those who are either in receipt of, or in need of care and support, and when their health and wellbeing or that of others is seriously compromised. Helen asked Board members to agree the proposal to establish a Self-Neglect Panel. If agreed, Richard Reese, Chief Inspector is happy to chair the panel.</p> <p>Members of the Board noted and discussed the report and were keen to ensure that we engage with our main NHS providers, the Walk-In Centre, Ambulance Service, also to include nurses. Jan agreed to send link to Helen. Therefore, the policy will need to be amended to reflect this along with typographical errors. Danielle queried the referral process. Helen agreed to meet with Danielle to discuss further.</p> <p>The following actions were agreed:</p> <ul style="list-style-type: none"> • To progress and circulate Self-Neglect Policy on Monday, 24 October • Set up bitesize lunch-time briefings • Launch within a couple of weeks' with a definite date • Soft launch in December, initially to commence with the Ambulance Service and Probation Service • Circulate memo to members of staff informing them of the process • Present to the Health Sub Group • Formal launch in January • Report back to this Board in January re. progress • Clarify budget for training, use internal staff where necessary, use budget from the Board in terms of refreshments • Helen to send to Denise for final sign off 	<p>JS</p> <p>HM</p> <p>HM/JB</p> <p>HM</p> <p>HM</p> <p>HM</p>

		ACTION
9	<p>DoLS Update (<i>Standing Item</i>)</p> <p>Helen Moir provided members of the Board with an update highlighting key issues with respect to Deprivation of Liberty Safeguards (DoLS). Key points highlighted below:</p> <ul style="list-style-type: none"> • 41% increase on the first quarter against last year • To-date 29% increase • 77% overall <p>Members of the Board noted the contents of the report.</p>	
10	<p>Information Items</p> <p>10.1 HSCB minutes for information only. Tracey updated that the Government have reviewed the statutory requirements and the Children's Safeguarding Board is likely to be disestablished. The LA, CCG and Police will be responsible for the governance on safeguarding. Therefore, the relationship with HSAB and LSCB may be different and there will be significant changes. A vulnerable peoples forum will be developed across Cheshire; David Parr and Serena Kennedy, Superintendent are the leads. This may have implications for the two Boards. There is no government plan at present to change Safeguarding Adults Boards.</p> <p>10.2 Safer Workforce & Development Sub Group minutes for information only. However, Helen to check budget in terms of the training element. The training needs analysis has been completed and information is being extracted.</p>	
11	<p>Updates from Partner Agencies / Information Exchange</p> <ul style="list-style-type: none"> • DW reported that they are currently delivering e-learning on safeguarding; this is mandatory and every frontline probation officer to have completed by the middle of next year • TC reported that Domestic Abuse and work completed on Pan Cheshire as a more strategic approach of the workforce training, which is nearly completed; TC agreed to update in January. Will update in January. • SWB reported that there is some work taking place in relation to Care Homes and Domiciliary Care; currently working with CCG and LA to consider changing the way we commission those services. Sue to feedback outcome to this Board in April • JS reported that training within NHSE; some online is face to face, also for Board members to be aware that the CCG and LA have received a letter from the Local Medical Committees for GPs charging for safeguarding case reports currently focused on 	SWB

		ACTION										
	<p>children. CCG have made a decision that we would not support our practices to charge for this, GPs are also in agreement. JS and Dr Cliff Richard are meeting with LMC to discuss in more detail. JS will feedback to this Board in January</p> <ul style="list-style-type: none"> • HM reported that a Serious Adult review will be undertaken on a young person who appeared to have taken his own life and presented to HSAB on completion. • HM also reported nine incidents in total were recently considered by the Serious Incident Review Group, (one of which will be a SAR - see above). One further review chaired by a lay member from the CCG board is also taking place. Analysis on the remaining incidents is being undertaken by the relevant agencies. In addition, Public Health will also undertake some analysis given the unusual number of suicides and the use of fire by those who died. Themes and findings will be considered by HSAB in January to ensure that any learning is shared. 	JS										
12	<p>Any Other Business</p> <p>No any other business to report.</p>											
13	<p>Date & Time of Next Meeting</p> <p style="text-align: center;">Friday, 20 January, 2017 10am Halton Suite, Select Security Stadium</p> <table border="1" data-bbox="245 1261 1214 1473"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Friday, 20 January, 2017</td> <td rowspan="5" style="text-align: center;">10.00am</td> <td rowspan="5" style="text-align: center;">Box 9, Halton Select Security Stadium, Widnes</td> </tr> <tr> <td>Friday, 28 April, 2017</td> </tr> <tr> <td>Friday, 28 July, 2017</td> </tr> <tr> <td>Friday, 27 October, 2017</td> </tr> <tr> <td>Friday, 26 January, 2018</td> </tr> </tbody> </table>	Date	Time	Venue	Friday, 20 January, 2017	10.00am	Box 9, Halton Select Security Stadium, Widnes	Friday, 28 April, 2017	Friday, 28 July, 2017	Friday, 27 October, 2017	Friday, 26 January, 2018	
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<p>Audrey thanked members of the Board for their contribution into the meeting.</p>												