



HALTON SAFEGUARDING PARTNERSHIP FORUM

TERMS OF REFERENCE

1.0 PURPOSE

- 1.1 The Safeguarding Partnership Forum aims to bring together agencies across Halton to focus on the Safeguarding Adults agenda. It will raise awareness, promote best practice and effective communication and enable members to remain current in their understanding and knowledge of safeguarding issues.

2.0 MEMBERSHIP

- 2.1 The Safeguarding Partnership Forum shall include, but not be limited to representatives from:

- ❖ Halton Borough Council
- ❖ Halton Safeguarding Adults Board
- ❖ HealthWatch
- ❖ Cheshire Police
- ❖ Care Quality Commission
- ❖ Faith Sector representatives
- ❖ Housing Provider Representative (Halton Housing Trust)
- ❖ Riverside College
- ❖ Age UK Mid Mersey
- ❖ Trading Standards
- ❖ Carers Centre
- ❖ North West Ambulance Service
- ❖ SHAP
- ❖ Halton Voluntary Action
- ❖ Halton Disability Partnership
- ❖ Halton Speak Out
- ❖ Halton OPEN
- ❖ Sport and Leisure representative
- ❖ Provider Forum Representative
- ❖ Health Sub Group representative
- ❖ Hate Crime representative
- ❖ Asylum Seekers
- ❖ Cheshire Fire and Rescue Service
- ❖ Probation service
- ❖ Change Grow Live representative

3.0 QUORUM

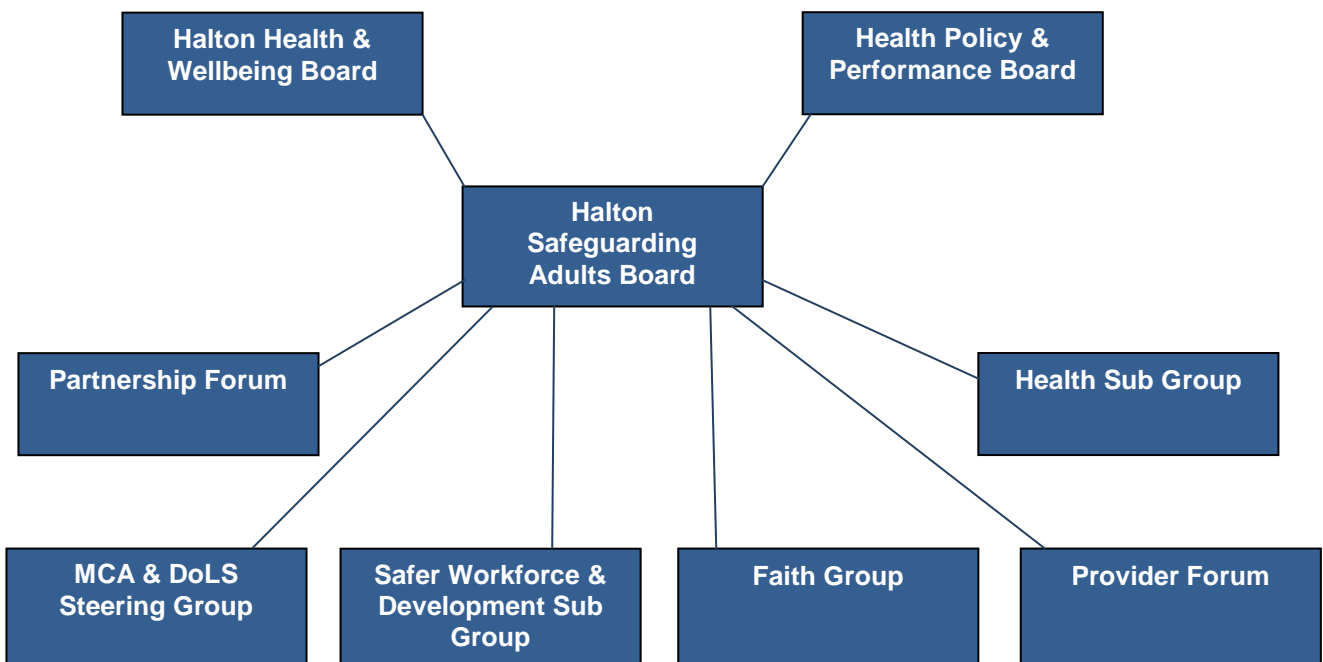
3.1 Meetings will continue provided the Chair and a minimum of 3 other agencies are present to ensure that sufficient multi-agency input is present for decision making. Agencies which are unable to attend must ensure minutes and actions are taken forward within their organisations.

4.0 ACCOUNTABILITY AND GOVERNANCE

4.1 The Safeguarding Partnership Forum is an independent operational network group. Halton Safeguarding Adults Board (SAB) provides the resources to run the Forum. The Forum will keep this aspect under review.

4.2 The Forum Chair will provide a report to the SAB on a quarterly basis as part of good information sharing practice.

4.3 Each agency representative remains accountable to the organisations they represent.



5.0 FREQUENCY OF MEETINGS

5.1 Meetings will be held on a quarterly basis, and in line with reporting cycles and Halton SAB meetings. This is to ensure both the Forum and the SAB can communicate efficiently to each other via shared membership.

5.2 There may also be occasions where the Forum requests members to participate in ad hoc additional meetings to support the work of the Forum.

6.0 KEY FUNCTIONS

- 6.1 To provide an open and effective forum for the communication and exchange of information about the risks and safeguards for Adults at Risk in Halton.
- 6.2 To identify key challenges and emerging issues within Halton and work together to identify responses and solutions
- 6.3 To provide challenge and scrutiny to members and other partnerships in relation to Adult Safeguarding
- 6.4 To support members to promote Adult Safeguarding and to act as champions within their organisation and the wider community
- 6.5 To ensure that good practice, policy and procedure is communicated and implemented within the network
- 6.6 To identify and support campaigns and events to raise awareness of Adult Safeguarding
- 6.7 For members to take responsibility for ensuring that their own agencies are informed of, and involved in when necessary the work of the Safeguarding Partnership Forum and the SAB
- 6.8 To provide updates on work undertaken within members own agencies

7.0 REFERENCES

- 7.1
 - Warrington Safeguarding Adults Board Terms of Reference

DATE TERMS OF REFERENCE AGREED: October 2016

TERMS OF REFERENCE REVIEW DATE: September 2018